

BRIEFING – Before induction of anesthesia

Hand-off from ER, Nursing Unit or ICU

- Anesthesia equipment safety check completed
- Patient information confirmed
 - Identity (2 identifiers)
 - Consent(s)
 - Site and procedure
 - Site, side and level marked
 - Clinical documentation
 - History, physical, labs, biopsy and x-rays
- Review final test results
- Confirm essential imaging displayed
- ASA Class
- Allergies
- Medications
 - Antibiotic prophylaxis: double dose?
 - Glycemic control
 - Beta blockers
 - Anticoagulant therapy (e.g., Warfarin)?
- VTE Prophylaxis
 - Anticoagulant
 - Mechanical
- Difficult Airway / Aspiration Risk
 - Confirm equipment and assistance available
- Monitoring
 - Pulse oximetry, ECG, BP, arterial line, CVP, temperature and urine catheter
- Blood loss
 - Anticipated to be more than 500 ml (adult) or more than 7 ml/kg (child)
 - Blood products required and available
 - Patient grouped, screened and cross matched

BRIEFING *(continued)*

- Surgeon(s) review(s)
 - Specific patient concerns, critical steps, and special instruments or implants
- Anesthesiologist(s) review(s)
 - Specific patient concerns and critical resuscitation plans
- Nurses(s) review(s)
 - Specific patient concerns, sterility indicator results and equipment / implant issues
- Patient positioning and support / Warming devices
- Special precautions
- Expected procedure time / Postoperative destination

TIME OUT – Before skin incision

- All team members introduce themselves by name and role
- Surgeon, Anesthesiologist, and Nurse verbally confirm
 - Patient
 - Site, side and level
 - Procedure
 - Antibiotic prophylaxis: repeat dose?
 - Final optimal positioning of patient
- “Does anyone have any other questions or concerns before proceeding?”

DEBRIEFING – Before patient leaves OR

- Surgeon reviews with entire team
 - Procedure
 - Important intra-operative events
 - Fluid balance / management
- Anesthesiologist reviews with entire team
 - Important intra-operative events
 - Recovery plans (including postoperative ventilation, pain management, glucose and temperature)
- Nurse(s) review(s) with entire team
 - Instrument / sponge / needle counts
 - Specimen labeling and management
 - Important intraoperative events (including equipment malfunction)
- Changes to post-operative destination?
- What are the KEY concerns for this patient’s recovery and management?
- Could anything have been done to make this case safer or more efficient?

Hand-off to PACU / RR, Nursing Unit or ICU

CHECKLIST SCORE

Add all checkmarks for 3 sections and enter below

Briefing	_____	/17 =	_____		
Time Out	_____	/3 =	_____		
Debriefing	_____	/6 =	_____		
TOTAL	_____	/26 =	_____	x 100 =	_____

PATIENT INFORMATION